

**United Way of Mid-Maine
Board Governance & Committees**



United Way
of Mid-Maine

The United Way of Mid-Maine Board of Directors includes the following Executive Committee positions:

- Immediate Past Chair
- Chair
- Vice Chair
- 2nd Vice Chair
- Treasurer
- Secretary

Board members who are not on the Executive Committee are expected to be part of one or more United Way of Mid-Maine Committees. Following are our current committees and their primary functions.

Community Impact Teams (each CIT meets monthly):

- Seek sustainable solutions in identified focus areas
- Develop knowledge and expertise in their assigned area
- Prioritize and plan a course of action that will lead to results
 - *Strengthening Children, Youth & Families*
 - *Promoting Independence*
 - *Meeting Immediate Human Needs*

Eligibility (meets as needed):

- Review and provide a recommendation for agencies applying to become a United Way of Mid-Maine Partner Agency
- Provide an accountability check for donors by conducting an in-depth review that ensures that funded agencies meet standard requirements for a well-managed agency
- Review compliance issues; make recommendations

Finance (meets monthly):

- Oversee monthly reconciliation of financial data
- Oversee selection of auditor and audit response
- Review and monitor annual budget
- Review contracts and leases of the organization
- Develop and review financial policies
- Advise the Board of financial matters

Human Resources (meets quarterly):

- Review and update personnel policies bi-annually or as needed
- Evaluate the President annually
- Recommend appropriate compensation and benefits

Nominating (meets each spring):

- Review and confirm membership

United Way of Mid-Maine's mission is to improve people's lives by mobilizing the caring power of our communities.

- Consider new inclusive membership
- Present proposed names to the Board
- Provide the slate of officers

Public Relations/Marketing (meets monthly):

- Act as UW's ad agency
- Support UW committees' projects
- Engage and educate people of UW
- Complement UW strategic plan

Resource Development (anticipated):

- Lead the annual campaign
- Identify and support additional resources of time, talent, and money

Space & Facilities (meets as needed):

- Complete annual building and facilities audit
- Identify repairs and cost-effective remediation as needed
- Support technology plan

Strategic Planning

Lead and support Community Impact Teams

- Review and recommend strategies for change
- Act on behalf of the Board as directed

Technology (Ad Hoc):

- Evaluate current system
- Develop and recommend short-term and long-term technology program
- Develop a volunteer support and knowledge base

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